

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.otsegoida.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

<p>1. Vendor Name: CHA</p> <p>Type of Procurement: Consulting Services Award Process: Authority Contract - Non-Competitive Bid Award Date: 04/09/2013 End Date: 06/05/2014 Amount: \$57,416.67 Amount Expended for Fiscal Year: \$22,675.21 Fair market value: \$57,416.67</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 111 Winners Circle Address Line2: PO Box 5269 City: ALBANY State: NY Postal Code: 12205 Plus 4: 0269 Province Region: Country: USA</p> <p>Procurement Description: creation of master plan for Pony Farm Industrial park</p>	<p>2. Vendor Name: Career Opportunities in Rural Education</p> <p>Type of Procurement: Other Professional Services Award Process: Non Contract Procurement/Purchase Order Award Date: End Date: Amount: Amount Expended for Fiscal Year: \$10,000 Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: Milford Central School Address Line2: Post Office Box City: MILFORD State: NY Postal Code: 13807 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: workforce development, STEM training and education, job matching, Project Lead the Way</p>
--	---

Procurement Transactions Listing:

3. Vendor Name: Center for Agricultural Development and Entrepreneurship

Type of Procurement: Other Professional Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 11/11/2013
 End Date: 05/13/2014
 Amount: \$20,000.57
 Amount Expended for Fiscal Year: \$16,000.57
 Fair market value: \$20,000.57

Explain why the fair market value is less than the amount:

Address Line1: Post Office Box
 Address Line2:
 City: ONEONTA
 State: NY
 Postal Code: 13820
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Research, consulting and advice concerning food hubs in Otsego County and their possible success

4. Vendor Name: Davies Office Inc

Type of Procurement: Commodities/Supplies
 Award Process: Non Contract Procurement/Purchase Order
 Award Date:
 End Date:
 Amount:
 Amount Expended for Fiscal Year: \$10,000
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 40 Loudounville Road
 Address Line2:
 City: ALBANY
 State: NY
 Postal Code: 12204
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: purchase of desks and chairs and tables for new office space

Procurement Transactions Listing:

5. Vendor Name: Delaware Engineering

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 08/06/2014
End Date:
Amount: \$29,772.11
Amount Expended for Fiscal Year: \$29,772.11
Fair market value: \$29,772.11

Explain why the fair market value is less than the amount:

Address Line1: 28 Madison Avenue Extension
Address Line2:
City: ALBANY
State: NY
Postal Code: 12203
Plus 4:
Province Region:
Country: USA

Procurement Description: SEQR and sitereadiness engineering and services for Pony Farm Industrial Park

6. Vendor Name: Douglas Gulotty and Associates

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 07/16/2013
End Date: 03/06/2014
Amount: \$33,527.59
Amount Expended for Fiscal Year: \$11,692.46
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 911 County Highway 36
Address Line2:
City: WORCESTER
State: NY
Postal Code: 12197
Plus 4:
Province Region:
Country: USA

Procurement Description: Consultant employed as interim Executive Director and CEO of Agency

Procurement Transactions Listing:

7. Vendor Name: Elan Planning

Type of Procurement: Consulting Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 08/13/2014
 End Date:
 Amount: \$28,237.81
 Amount Expended for Fiscal Year: \$28,237.81
 Fair market value: \$28,237.81

Explain why the fair market value is less than the amount:

Address Line1: 18 Division Street
 Address Line2: Studio 304
 City: SARATOGA SPRINGS
 State: NY
 Postal Code: 12866
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Consulting and strategic planning services for comprehensive plan for Village of Cooperstown

8. Vendor Name: FARR Technologies

Type of Procurement: Consulting Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 08/06/2014
 End Date: 12/04/2014
 Amount: \$50,000
 Amount Expended for Fiscal Year: \$50,000
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: PO Box 91642
 Address Line2:
 City: SIOUX FALLS
 State: SD
 Postal Code: 57109
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Creation of a strategic and implementation plan for countywide broadband coverage through fiber and wireless

Procurement Transactions Listing:

9. Vendor Name: H. Sichertman and Company

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 03/03/2014
End Date:
Amount: \$13,434.94
Amount Expended for Fiscal Year: \$13,434.94
Fair market value: \$13,434.94

Explain why the fair market value is less than the amount:

Address Line1: 5852 Forest Creek Drive
Address Line2:
City: EAST AMHERST
State: NY
Postal Code: 14051
Plus 4:
Province Region:
Country: USA

Procurement Description: Grant administration passthrough for County grant admin services

10. Vendor Name: ISD

Type of Procurement: Technology - Hardware
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$7,084.88
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 98 Chestnut Street
Address Line2:
City: ONEONTA
State: NY
Postal Code: 13820
Plus 4:
Province Region:
Country: USA

Procurement Description: purchase of computers and other electronic equipment to outfit new office, plus installation and troubleshooting services

Procurement Transactions Listing:

11. Vendor Name: Kurt Schulte

Type of Procurement: Legal Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$8,295.41
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 12 Club Avenue
Address Line2:
City: ONEONTA
State: NY
Postal Code: 13820
Plus 4:
Province Region:
Country: USA
Procurement Description: Legal services

12. Vendor Name: MELEX

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 05/01/2014
End Date: 05/01/2017
Amount: \$17,500
Amount Expended for Fiscal Year: \$17,500
Fair market value: \$17,500
Explain why the fair market value is less than the amount:

Address Line1: 330 Pony Farm Road
Address Line2:
City: ONEONTA
State: NY
Postal Code: 13820
Plus 4:
Province Region:
Country: USA
Procurement Description: Leased office space 2014

Procurement Transactions Listing:

13. Vendor Name: MVEDD

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 09/25/2014
End Date: 09/24/2015
Amount: \$5,000
Amount Expended for Fiscal Year: \$5,000
Fair market value: \$5,000

Explain why the fair market value is less than the amount:

Address Line1: 26 West Main St
Address Line2:
City: MOHAWK
State: NY
Postal Code: 13407
Plus 4:
Province Region:
Country: USA

Procurement Description: Membership organization

14. Vendor Name: Mathes Public Affairs

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/09/2014
End Date: 01/08/2017
Amount: \$120,000
Amount Expended for Fiscal Year: \$120,000
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 24 Molly White Drive
Address Line2:
City: COXSACKIE
State: NY
Postal Code: 12051
Plus 4:
Province Region:
Country: USA

Procurement Description: Contract for services: leadership, strategic planning, site development, IDA transition

Procurement Transactions Listing:

15. Vendor Name: Mostert, Manzanero and Scott

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/22/2014
End Date: 05/20/2014
Amount: \$6,200
Amount Expended for Fiscal Year: \$6,200
Fair market value: \$6,200

Explain why the fair market value is less than the amount:

Address Line1: 4 Associate Drive
Address Line2:
City: ONEONTA
State: NY
Postal Code: 13820
Plus 4:
Province Region:
Country: USA

Procurement Description: Certified financial audit for FY 2013

16. Vendor Name: Oneonta Youth Soccer Association

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 05/07/2014
End Date: 12/31/2014
Amount: \$25,000
Amount Expended for Fiscal Year: \$25,000
Fair market value: \$25,000

Explain why the fair market value is less than the amount:

Address Line1: PO Box 303
Address Line2:
City: ONEONTA
State: NY
Postal Code: 13820
Plus 4:
Province Region:
Country: USA

Procurement Description: Maintenance of fields, scoreboards, bleachers, irrigation, concession stand for former Soccer Hall of Fame property, per mandate by NYS Supreme Court

Procurement Transactions Listing:

17. Vendor Name: Paperkite Creative

Type of Procurement: Consulting Services
Award Process: Authority Contract - Competitive Bid
Award Date: 05/28/2014
End Date:
Amount: \$11,308.9
Amount Expended for Fiscal Year: \$11,308.9
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: PO Box 214
Address Line2:
City: HARTWICK
State: NY
Postal Code: 13348
Plus 4:
Province Region:
Country: USA

Procurement Description: Creation of name, brand, logo, and website

18. Vendor Name: Philadelphia Insurance Company

Type of Procurement: Financial Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 05/13/2014
End Date: 05/13/2015
Amount: \$17,770.79
Amount Expended for Fiscal Year: \$17,770.79
Fair market value: \$17,770.79
Explain why the fair market value is less than the amount:

Address Line1: One Bala Plaza
Address Line2: suite 100
City: BALA CYNWYD
State: PA
Postal Code: 19004
Plus 4:
Province Region:
Country: USA

Procurement Description: Commercial insurance package

Procurement Transactions Listing:

19. Vendor Name: Shelter Planning

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 05/07/2014
End Date: 10/06/2014
Amount: \$32,500
Amount Expended for Fiscal Year: \$32,500
Fair market value: \$32,500

Explain why the fair market value is less than the amount:

Address Line1: 94 Glenwood Avenue
Address Line2:
City: QUEENSBURY
State: NY
Postal Code: 12804
Plus 4:
Province Region:
Country: USA

Procurement Description: Creation of approximately 10 grant applications for CFAs and setasides, both with agency and with local businesses

Procurement Transactions Listing:

Additional Comments:

All procurement information herein reflects actions and decisions taken by the Board in FY 2014 and, for older contracts, prior years